

# Lillian DeRung

- Passionate
- Innovative
- Results-Driven Leader

## Education

K-12 Administrative Licensure  
Hamline University, 2012  
GPA: 3.96

Master of Education  
Teaching & Learning  
St. Mary's University, 2008  
GPA: 4.0

Bachelor of Science  
Elementary Education  
St. Cloud State University, 2003  
GPA: 3.65

## Teaching Experience

East Bethel Community School  
Independent School District 15  
St. Francis, Minnesota

## Grades 2,4,5 2004-Present

Primary & Intermediate Experience  
Curriculum Writing  
Standards Alignment  
Differentiation  
Exemplary Parent Communication  
Technology Integration  
Curriculum Piloting  
KCLD Radio "Teacher of the Week"  
Community Building  
Student Motivation  
Curriculum Mentor

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*An innovative leader and reflective practitioner by nature, I lead by example with contagious enthusiasm. Utilizing exemplary interpersonal skills, my mission is to make a difference in the lives of others. I will succeed by empowering and unifying teachers, students, parents and community members in a common vision, ultimately leading to unprecedented student success.*

## Areas of Excellence

Student Achievement	Communication	Data-Driven
Technology Integration	Budgeting	Decision Making
PBIS	Disaggregation of Data	Unparalleled Work Ethic
Building Scheduling	Character Building	Global Thinking
Parental Involvement	Public Speaking	Professional Development
Conflict Resolution	Relationship/Trust Building	Leadership

## Administrative Experience

### Response to Intervention (RTI)

- Responsible for the implementation of RTI and tier 3 intervention as related to the district ADSIS proposal.
- Collaborate with the Office of Teaching and Learning (OTL) to plan and provide professional development to teachers based on district curriculum adoptions.
- Work with special services leadership to create and maintain successful Problem Solving Teams and processes at each elementary site.

### Intervention

- Supervise and support district intervention staff.
- Evaluate intervention staff and provide instructional coaching to improve student achievement.
- Collaboratively design and draft the district ADSIS proposal, including the budget of no more than \$910,000.
- Write and manage the district Title I grant and budget of approximately \$500,000.
- Ensure district compliance of our district ADSIS proposal and Title I grant.
- Plan, organize and deliver professional development to district intervention teachers.
- Communicate intervention changes and work with building administration to implement effective programming.

### Assessment

- Work collaboratively with the Director of Curriculum and Instruction to order testing materials.
- Provide test security training to Site Assessment Coordinators to ensure protocol is followed.
- Update online assessment information within Pearson Access, the MDE testing platform.
- Troubleshoot technical difficulties during testing.
- Partner with the Special Services Program Supervisor to ensure ACCESS assessment protocols are followed.
- Draft parent letters for OLPA and MCA assessments.
- Work with our District Data Coach to provide Learning Locator Numbers to students and families, which can be used to access individualized online assessment practice.
- Coordinate with the district Technology Coordinator throughout the testing process.

### Curriculum

- Provide needed curricular materials to teachers across the district.
- Work with online resource vendors, such as: ixl, Houghton Mifflin Harcourt, Reading A to Z, RAZ Kids, Read Live, etc.
- Manage online student and teacher accounts.
- Participate in Assessment, Curriculum and Testing (ACT) meetings to provide up-to-date information.
- Meet with Learning Area Committees (LAC) to help facilitate processes involved with the district curriculum adoption cycle and professional development needs.

**Professional Development****2014 PLC Convergence****2014 & 2013 MN Assessment Conference****2013 SCRED Problem-Solving Training****2013 ADSIS Workshop, MDE****2013 RTI Conference****2014 & 2013 MAASFEP Conference and Administrative Forum****2014 MESPA Conference****Standards-Based Instruction-Dr. Margaret Biggerstaff****Independent School District 15 Teacher Academy**

## Principals' Evaluation Study Group

## STEM Study Group

## K-3 Study Group

## Foundations I

## Foundations II

## Sheltered Instruction

## Reading Adoption Study Group

## Mentor

## Instructional Strategies That Work

## Beginning Reading Instruction

## School Forest Study Group

## Mentor Training

## E-5 Science Study Group

## Project Learning Tree

## School-Home Connections

## Project WET

## Project WILD

## MinnAqua

## Project Learning Tree

**Administrative Experience continued****Data**

- Gather and analyze data from multiple sources to determine program effectiveness.
- Monitor the use of Aimsweb as an indicator of student performance.
- Provide ongoing training of Aimsweb as a student progress monitoring tool.

**School Year and Summer Targeted Services**

- Hire, supervise and provide support to Targeted Services teachers and support staff.
- Collaborate with Oakland Area Learning Center to provide teacher training.
- Work collaboratively with special services staff to integrate our district Extended School Year program with Targeted Services.

**Administrative Internship****East Bethel Community School, Independent School District 15****Administrative Intern****2011-2012**

- Devised a master building schedule centered on student achievement and teacher support.
- Designed and implemented a new behavioral form and procedure aligned with district expectations to support teachers in the utilization of instructional time, improve parent communication and track behavior.
- Analyzed and adjusted the line item budget cutting \$25,000 with minimal student and teacher impact.

**Cedar Creek Community School, Independent School District 15****Administrative Intern Summer Springboard****Summer 2011**

- Led 16 staff members and 260 students as the Independent School District 15 Summer Springboard administrator, a Targeted Services program for grades 1-8.
- Created and utilized a staff handbook outlining staff procedures, expectations and redesigned program components.
- Managed facility preparation and organization.
- Planned student transitions and assigned staff supervision schedules with regard to safety and optimal efficiency.
- Composed and distributed daily newsletters to maintain communication with staff members and develop high morale.
- Implemented a student reward system to encourage attendance and positively impact academic success.
- Compiled parent and staff survey data for the enhancement of future programming.
- Received exemplary ratings and feedback from staff, parents and district administration following the completion of the program.

**St. Francis High School and Crossroads School & Vocational Center****Independent School District 15****Secondary Administrative Intern****Fall 2011**

- Participated in teacher evaluation, staff observation, and student discipline.
- Observed the structure of an alternative learning facility housing grades 6-12, in which most of the student population consisted of residents of a local treatment facility.
- Analyzed the strict safety procedures and policies in place to ensure the well-being of all students and staff.
- Actively participated in an administrative meeting to discuss and design alternate student programming to increase revenue and retain teachers.
- Contributed in a theft investigation involving multiple students and a police liaison officer.
- Assisted in cafeteria supervision.
- Supervised and redirected students during high school sporting events.

**Other Experience**

ISTE Technology Conference  
San Diego, CA

TIES Winter Technology  
Conference 2009, 2011

MDE MCA-III Pretest Workshop

TIES iPad Classroom Applications

TIES SMART Introduction

TIES SMART Intermediate

Metro ECSU Workshops

Unpacking the Standards  
Elementary Math and Reading

Instructional Strategies for  
Success with English Language  
Learners, Virginia Rojas

**Leadership Positions****East Bethel Community School, Independent School District 15****Peer Leader****2012-Present**

- Actively participated on East Bethel Community School peer leader committee, setting and keeping building and district goals at the forefront, while collaboratively planning and providing professional development opportunities for staff.
- Observed and supported teachers while promoting dynamic instructional practices and professional reflection.
- Purposefully worked to excite and motivate teachers to deliver world-class instruction.

**Site Assessment Coordinator****2010-Present**

- Coordinated all processes involving school-wide standardized testing, including; scheduling, proctor training, staff and parent communication, organization of materials, and test security.
- Thoroughly inventoried, reviewed and secured testing materials in order to ensure compliance.
- Organized grade level meetings with the district's K-12 data coach to discuss MCA test specifications and promote data-driven decision-making.

**Technology Mentor****2012-Present**

- Encouraged, trained, guided and supported teachers in technology integration as a tool to improve student performance.
- Maintained a high level of technological awareness and appreciation, through professional development opportunities, such as ISTE 2012, TIES technology conferences and personal research.
- Collaboratively designed and drafted a 2013-14 district technology plan to be used as a roadmap for future innovation; including processes for adopting new curriculum, roles of all stakeholders and a plan to work toward 1:1 schools.
- Organized district-wide grade level meetings via Tandberg camera and facilitated the creation of an agenda to ensure efficiency and productivity.
- Worked with the district's technology coordinator to create a district-wide online form and process for staff to "Request and Rationalize" technology purchases to enhance teaching and learning.
- Trained as a district Certified Digital Instructional Developer.

**Chair of School Climate Committee and Student Council****2008-Present**

- Researched, designed and collaboratively implemented a K-5 positive behavioral intervention program (PBIS), reshaping the face of East Bethel Community School and improving relationships among school personnel, students, and parents.
- Arranged, planned and delivered a presentation to the ISD 15 School Board emphasizing the obvious and positive effects of PBIS at East Bethel Community School.
- Coordinated and led trimester assemblies to promote and recognize the three pillars of our program.
- Organized annual fundraisers to ensure program sustainability.

**Other Leadership Experience****Social Studies Pilot Teacher****2012-13**

- Piloted two separate Social Studies curriculum packages considered for a 2013-14 adoption.
- Analyzed each curriculum package to determine which will best meet student needs and standards.

**Reading Adoption Curriculum Mentor****2011-12**

- Worked closely with other district mentors to prepare and deliver reading curriculum training for teachers.
- Provided on-going support for teachers as they learned and implemented the new curriculum.

***Other Leadership Experience continued*****iPad Pilot****2010-11**

- Integrated the use of a classroom set of iPads into daily instruction to improve student achievement throughout the 2010-11 school year.
- Maintained a classroom set of iPads, including charging, storing, syncing applications and continuously searching for new and innovative classroom uses.

**District E2T2 Technology Grant****2009-10**

- Chosen as a participant in a district E2T2 Technology Grant.
- Collaborated with other grant participants through web based communication.
- Authored a PowerPoint presentation used as a district training tool for SMART Boards.
- Trained over 60 classroom teachers between two district elementary schools on the use of SMART Boards.
- Presented a digital story telling iPad application at a district-wide Technology Day.

**Site Management Council****2008-10**

- Actively participated in making decisions for our school.
- Encouraged the Site Management Council (SMC) to take on a more active role versus meeting purely to disseminate information.
- Served as the communication link between our SMC and School Forest Committee to plan and carry out a school-wide technology fundraiser.
- Planned and organized an assembly to demonstrate the use of a SMART Board in order to motivate students and increase fundraising efforts.

**Science Curriculum Writing****2010-11**

- Designed district curriculum to align with newly adopted state science standards.
- Incorporated the use of non-fiction readers to help teachers with a district wide goal of reading integration.

**Co-wrote Jefferson Grant for Environmental Education (\$7,500) 2007-08**

- Coordinated an angling field trip to nearby Lake George for seven classes and more than fifty parent volunteers. Obtained a substitute to lead the volunteers.
- Managed a deck building project for water quality education including designing, purchasing materials, gathering volunteers and building the structure.

**University of Minnesota Case Study for Alternative Compensation 2007-08**

- Chosen as one out of five classroom teachers to represent Independent School District 15 in a case study on alternative compensation.
- Met with researchers from the University of Minnesota to present my Q-Comp goals for the year, the results of my classroom research and to answer questions on the ISD 15 alternative compensation plan.

**Served as ISD 15 Summer Targeted Services Administrative Intern 2007**

- Selected and asked to run summer targeted services as a third year teacher due to previously demonstrated leadership qualities.
- Handled all administrative processes and duties.

**Co-chair School Forest and Green Team Process Action Committee 2004-08**

- Coordinated annual Arbor Day school-wide tree planting celebrations.
- Worked with Tree Trust to arrange a school wide planting of large trees which they had donated.
- Managed projects to remodel two school entrances and install landscaping block to enhance safety and visual appeal.